



UGANDA TECHNOLOGY & MANAGEMENT

UNIVERSITY

TWED TOWERS OPPOSITE FAIRWAY HOTEL

P.O.BOX 73307 Kampala-Uganda

Tel: +256782-419-042 | +256701871684

<http://www.utamu.ac.ug> | info@utamu.ac.ug

SHORT COURSES APPLICATION FORM

FULL NAMES:.....

DATE OF BIRTH:

Email:

GENDER: MALE FEMALE

TELEPHONE NUMBER:

EDUCATION LEVEL: O'LEVEL A'LEVEL DEGREE MASTERS OTHER

SPONSOR:

BUSINESS, RESEARCH & MANAGEMENT COURSES

- | | |
|---|---|
| <input type="checkbox"/> Entrepreneurship and business Dev't | <input type="checkbox"/> Project planning and management |
| <input type="checkbox"/> E-marketing | <input type="checkbox"/> Research Methods and Data Analysis |
| <input type="checkbox"/> Public transport & safety management | |

INFORMATION & COMMUNICATIONS TECHNOLOGY COURSES (ICT)

- | | |
|--|---|
| <input type="checkbox"/> Computer Application and Systems | <input type="checkbox"/> Linux Administration |
| <input type="checkbox"/> IT Essentials / A+ | <input type="checkbox"/> Mobile Application development |
| <input type="checkbox"/> Cyber Security | <input type="checkbox"/> Cisco Certified Network Associate (CCNA) |
| <input type="checkbox"/> Huawei Certified Datacom Associate (HCDA) | <input type="checkbox"/> Huawei Certified Datacom Professional (HCDP) |

Payment Instructions

Pay course fees to **Account Name:** Uganda Technology and Management University, Stanbic Bank- **Account No:** 9030004041304) or **Equity Bank- Account no:** 1032200688793 or use Mobile Money on number 0782419042

- Deliver application form to either physical address or by email to admission@utam.ac.ug.
- The physical address is: Twed Towers (above Yusuf Lule Road, opposite Fairway hotel), Plot 10, Kafu Road, Kampala, Ground Floor Reception.

SHORT COURSES POLICIES

TUITION FEES

1. Tuition fees for applicants with forged academic documents shall not be refunded.
2. All payments **MUST** be completed in one or two instalments, of which the first instalment **MUST** be at least (50%) of the tuition fees.
3. A student who cannot continue with his/her studies due to financial/social hardships shall request for withdrawal from the course in writing and address the letter to the Manager Centre. In such a case, the student can either postpone the enrollment date or seek to transfer his/her tuition to another candidate.

NOTE: There is no refund of tuition for Short Courses

ACCESS TO FACILITIES

1. Every student shall possess a Lab Pass with which to access the University facilities.
2. A student shall pay five thousand shillings (5,000/=) to get a lab pass, within the first week of the courses commencement at the administrator's office

ASSESMENTS

1. Candidates **MUST** attend at least 80% of the course instruction to qualify to sit end of course assessments.
2. The candidates are required to sit and pass the end of course assessment with a minimal of 65% to qualify for the certificate.
3. Candidates who fail the assessments **MUST** re-sit within the duration of their course

NAMES:

1. It's the responsibility of the Candidate to register legal NAME on the application forms. The University is not liable for inaccurate information provided by the candidate.
2. Lost, Misspelt Certificates shall be replaced at Cost to the candidate

Date:

Applicants Signature: