

CURRICULUM VITAE

DETAILS:

Name : CPA DR JOSEPH B. YIGA LUBEGA (PhD)

Marital Status : Married

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EXECUTIVE SUMMARY OF JOSEPH B. YIGA LUBEGA

Am a member of Certified Public Accountants of Uganda (CPA-Uganda), a member of Certified Public Accountants of Kenya (CPA-Kenya). I hold BCOM (Accounting) degree from Makerere University, Kampala, MBA (Finance) from Makerere University, Kampala Uganda and a PhD holder in Business Administration from Mbarara University of Science and Technology (MUST), Uganda. I also hold Senior Aviation Training certification with distinction from IATA, Canada, Managing people and team leadership from Glomacs, Newyork-USA and Instructional Techniques from IATA, Singapore.

I hold a wealth of experience with over 30 years' experience in Accounting, Auditing, Finance and Management/administration. I have training and experience in institutional/enterprise risk management and internal controls in public and private sector, International Financial Reporting Standards (IFRS's), financial management in public and private sector, International negotiation skills, revenue collection techniques and management/administration, expenditure controls and management of general tax affairs plus the skill of managing people and team leadership.

I was a member of the computerization committee of finance and accounting functions which was a major achievement not only in finance Directorate but also for Uganda Civil Aviation Authority as an organization as a whole. The modules that were introduced with my participation included ledger accounting,

sales order processing, inventory control, purchase order processing and asset register. I trained extensively in Sun accounting system both at Kampala, Uganda with Software Applications and at Nairobi, Kenya with Flaxem Enterprises Limited.

SUMMARY OF MAJOR TASKS PERFORMED

- Strategic business planning and review
- Exercising stewardship over Authority' assets
- Financial Reporting, Management and Controls
- Treasury Management
- Capital Financing
- Human Resources Management
- Auditing

QUALIFICATIONS:

YEAR	INSTITUTION	AWARD
2021	Mbarara University of Science and Technology	PhD
2007	MAK	Master's in Business Administration (MBA), Finance
2006	ICPAU-Kampala	A Member of Certified Public Accountants (Uganda)-CPA(U) Member number 608
2005	ICPAK -Nairobi	A member of Certified Public Accountants (Kenya)-CPA (K) Member number R/4298
2004	Makerere University Kampala	Bachelor of Commerce (Accounting)(HONS)
1985	National College Of Business Studies	EQUIV Uganda Diploma In Business Studies
1988	UNEB	UACE

1977	UNEB	EACE
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Other courses taken

Year	School/institution	Award
Oct-99	Esami-Nairobi	Advanced Financial Accounting Programme-Certificate.
Sep-00	Software Applications-Kampala	Certificate ledger accounting & Sale invoicing-Sun systems.
May - 03	IATA-Entebbe	Customized Basic Aviation Management Certificate
Feb-06	APTEC	Proficiency in Microsoft office- Advanced Certificate.
Jul-07	IATA -Montreal Canada	International negotiation skills Certificate
Nov - 07	Software Applications - Kampala	Certificate Vision XL & Vision Executive for Sun systems User training.
Nov - 09	IATA - Singapore	Certificate in Instructional Techniques
Jun-09	IATA- Montreal Canada	Senior Civil Aviation Management

Jul - 11	Financial Euromoney Training EMEA - Johannesburg - South Africa	Training on International Financial Reporting Standards(IFRS) Certificate.
Aug - 11	Flaxem Enterprises Limited -Nairobi	Advanced Sun system training in ledger Accounting, Fixed asset register, Corporate allocation, Sun business and Business intelligence Certificate
Apr - 13	Intelligent Africa - Johannesburg, South Africa	International Public Sector Accounting Standards (IPSAS), Financial statement fraud and Governance
Jun-13	Glomacs- New york, USA	Managing people and team leadership.
Jun - 14	Intelligent Africa - Johannesburg, South Africa	Institutional/Enterprise Risk management and Internal controls in the Public Sector Certificate.
Jun-15	ESAMI – Arusha, Tanzania	Certificate in Financial Management in Public Sector.
Dec - 16	ACADRI- Nairobi	Public Expenditure Analysis and Management Certificate
Apr- 17	ACADRI - Nairobi	Advanced Certificate in Public Sector Financial Management.
Nov- 19	FTCS(International, Kenya) - Nairobi	Fixed Assets Management and Effective Preparation For Statutory Audit Certificate.

**Former Employers : Ministry of Works and Transport (Former) and
Uganda Civil Aviation Authority(Former)**

Date : 1985 to 2019
**Title : Manager, Principal Accountant,
Accountant/Assistant Accountant/Accounts
assistant/clerical officer**

DUTIES PERFORMED:

Title	Employer	Duties
Clerical Officer	Ministry of Works, Transport and Communication	<ul style="list-style-type: none"> • Raising claim forms • Raising payment vouchers • Banking revenue collections to Bank of Uganda. • Maintenance of expenditure vote books for re-current and capital expenditures • Member of budget team for the Ministry • Making muster-rolls for wage earners
Accounts Assistant(Revenue)	UCAA	<ul style="list-style-type: none"> • Raising payrolls. • Raising cheque payment vouchers • Revenue collection • Banking revenue • Making revenue reports
Assistant Accountant (Revenue)	UCAA	<ul style="list-style-type: none"> • Making revenue reports • Banking revenue • Deputising Revenue officer
Assistant Accountant (Expenditure)	UCAA	<ul style="list-style-type: none"> • Posting Purchases Journal

		<ul style="list-style-type: none"> • Extraction of Trial balance
Accountant(Expenditure)	UCAA	<ul style="list-style-type: none"> • Debt collection • Maintenance of debtor's accounts • Making revenue reports • Supervision of debt collection and revenue accounts staff. • Deputising Principal Revenue Accountant
Principal Revenue Accountant	UCAA	<ul style="list-style-type: none"> • Generation of revenue reports • Implementing the credit policy • Participate in business plan making process • Monitoring revenue performance • Participate in budget making process • Monitoring daily cash movements and ensuring daily reconciliation of receipts and bankings • Heading revenue, invoicing and debt

		<p>collection units</p> <ul style="list-style-type: none"> • Generating reports for Management reports • Deputising Manager Finance
Manager Accounting	UCAA	<ul style="list-style-type: none"> • Acting as Director Finance on several occasions when she/he is away, the longest being when I acted for 4 months when she was away on medical grounds • Generation of financial statements – Financial reporting • Management of Tax affairs of the Authority • Management of annual asset verification • Overseeing asset valuation exercise • Management of the stores function • Management of payments • Management of pay and benefits function • Management of the asset register • Authorization and certification of payments • Participate in business plan making process

		<ul style="list-style-type: none"> • Participate in the budget making process • Implementation of the Accounting procedures manual • Management of human resource of the department
Audit Committee member/ Chairman	UCAA EMCOS- SACCO 2002-2015	<ul style="list-style-type: none"> • Heading the audit function of the SACCO • Carrying out audit work • Presenting audit reports during AGMs
Audit Committee member/ Chairman	CPA(U) SACCO 2019 to 2020	<ul style="list-style-type: none"> • Member of the supervisory audit committee of the CPA(U) SACCO • Carrying out audit work • Presenting audit reports during AGMs
Board Member/Chairman Loans Committee	CPA(U) SACCO 2019 to 2020	<ul style="list-style-type: none"> • Member of the CPA SACCO Board. • Chair loans committee meetings.

Employer :Ndejje University - Kampala

Post : Lecturer

Duties : Lecturing students at undergraduate and graduate Levels in Finance and Accounting subjects, setting and marking exams and course works, conducting tutorials, supervising research etc..

Current Employer : **Uganda Technology and Management University – UTAMU - Kampala**

Title : **Dean and Senior Lecturer Business School**

Date : **January 2022 to Date.**

Duties : Taking charge of the Business School (Faculty), Lecturing students at undergraduate and graduate Levels in Finance and Accounting subjects, setting and marking exams and course works, conducting tutorials, Supervising research etc..

Other achievements/Projects

- Internal Auditor of the workers Co-operative society (EMCOS) from 2002 to 2015.
- Trainer of SUN accounting, invoicing and receipting module for billing and revenue staff plus ledger accounting.
- Part of the task force committee of finance directorate for the computerization of finance functions in Uganda Civil Aviation Authority.
- Member of the Y2K committee
- Formally project Manager of SUN accounting system
- Part of the asset valuation exercise of 2015
- Participation in annual asset verification exercise
- Formally Manager in charge of training in the Directorate of Finance.
- Acting for Director Finance on several occasions while away from office.

Competencies

- Very hard working person
- Negotiation skills: influence, advocacy.
- Communication skills.
- Systemic thinking: professional judgment, analytical ability, conceptualizing.
- Strategic thinking.

- Team work.
- Honesty, integrity, respect for diversity, drive, optimism and enthusiasm.

COMPUTER SKILLS –

Proficient and adept in the use of most common computer packages like:

- Office 2010 and Office 2013
- Sun system (Accounting package)
- Quick books
- Tally.

REFERENCES:

Prof. David Mpango Kakuba (Ph.D) Former DG UCAA
Mobile Phone: 0756482655/0772482655

Mrs. Penlope Namukwaya Ssebagala (Former Manager Human Resources UCAA)
Mobile Phone: 0752701115



DR. CPA Joseph B. Yiga Lubega (PhD)