

ANDREW MAUKA MUGENI

Name: Andrew Mauka Mugeni

Nationality: Ugandan

Gender: Male

Date of Birth: 01 -08 – 67

MAILING Address

P.O.B.O.X 8810

KAMPALA

UGANDA

TELEPHONE:

256-075-2-428148

256-077-9-153397

Executive Summary

My Experience started in Audit at PIM CPA'S in 1994 as an Audit Assistant from where I moved to join Jasper, Semu and Associates CPA'S as audit Senior, from Jasper Semu and Associates I joined Kazibwe, Kenneth and Stephen CPA'S as an Audit Supervisor in 1996, I then moved into commercial line of financial management which took me to Uganda Breweries Ltd as Accountant Revenue, then moved to become Cost Accountant after a total of 5 years. I moved to Unilever Uganda Ltd in 2001 as a Financial Accountant at Unilever I served in different capacities Financial Accountant, Management Accountant, Customer Development Officer (Unilever Kenya), Process Expert (Unilever East and Central Africa) and finally Head of Finance (Unilever Uganda) where I left at the end of 2014 (Total of 14 years). While at Unilever Uganda I briefly resigned in 2004 to take up a Finance Manager role in Celtel Uganda Ltd. (Six months).

The Key achievement is that while at Unilever Uganda consistently delivered quality service which ensured an "Unqualified" Audit reports throughout the 14 year period.

I have been a Partner in an Audit Firm, Markhouse Partners since 2003, initially as a two Partner Firm and later attracted one other to become a three Partner Firm. I joined the firm on a full time basis from 1st January 2015 when I ended my employment at Unilever Uganda Ltd

EDUCATION AND PROFESSIONAL QUALIFICATIONS

CPA [K],
Strathmore College, Nairobi Kenya

CPA [U]

DEGREE:

MBA, Makerere University Business School.

PROFESSIONAL EXPERIENCE

1st Jan 2015-To Date: Partner Markhouse Certified Public Accountants.

- ☑ Joined Markhouse Partners on a full time basis as a Partner, on 1st February 2015 and have been involved in several donor funded assignments.
- ☑ Led the Audit of Pearl Engineering Company Ltd one of the leading construction companies in Uganda.2015-To Date.
- ☑ Led the team in the Audit UNRA'S Fort Portal Bundibugyo road.
- ☑ Led the team in the Audit of WHAVE [A water based] NGO aimed at providing sanitation solutions in various parts of Uganda
- ☑ Did the Audit Planning and execution of the Chimpanzee Sanctuary based in Lake Victoria.
- ☑ Participated in the Audit of Post Office while in Jasper & Semu Associates CPA'S
- ☑ Lead Partner on GVIC Holding Ltd Audit 2015,2016 and 2017
- ☑ Lead Partner TPO Internal Audit 2015- To Date.
- ☑ Lead Consultant Clinton Health Access Initiative [CHAI], Payroll management from 2015-To Date.
- ☑ Lead Internal Auditor on United Nations SACCO, 2016-To Date.
- ☑ Audit Manager Kiwoko Hospital Audit 2016.
- ☑ Lead Partner Rolltex International Ltd Assurance Services 2008-2009
- ☑ Audit Manager True African Uganda Ltd Audits 2008-2015
- ☑ Lead Partner JM Freight Services 2006-2008
- ☑ Lead Partner Sharlu Service Station Advisory Services 2015-2016
- ☑ Lead World Vision SACCO Audit 2015& 2016
- ☑ Lead Manager on UNFPA funded projects in Ministry of Gender and Ministry of Education on behalf of the Auditor General.

June 2011-To 31st Jan 2015: Head of Finance Unilever Uganda Ltd

- ☑ Returned to Uganda in June 2011 to take up the role of Head of Finance, Unilever Uganda Ltd
- ☑ Overall in charge of Finance Affairs in Uganda
- ☑ Broadly speaking responsible for Management and Financial Reporting, and monthly discussion on operating results and profitability of the business with the Senior Leadership Team at East and Southern Africa Level.

- ☑ Reportees range from Management Accountant, Stock Accountant, Cashier, AR Accountant, and Payable Accountants.

January 2011-June 2011: Accounts Receivable East and South Africa [SAP Project Rollout] Unilever East Africa Based in Nairobi Kenya

- ☑ Support Regional Process Lead to drive process harmonisation across Central Africa Region for Finance Track.
- ☑ Lead country process discussions, personalisation and process walkthrough workshops. Involve regional experts and stick to agreed timetable.
- ☑ Ensure quality is process design for country deployment and advocate for lean and standard SAP within country team. Have proper understanding of the 'as is' process.
- ☑ Ensure alignment and sign off of country process blueprint and manage definition of country specific requirements.
- ☑ Ensure alignment and sign off of country process blueprint and manage definition of country specific requirements.

November 2010-January 2011: CD Finance Officer Unilever Kenya Based in Nairobi

Key Tasks:

- ☑ In charge of all debtor related queries,
- ☑ In charge of invoicing and collection of receivables.
- ☑ Responsible, defining Trade Terms to the customers to deliver growth.

14th April 2004 – October 2010: Financial Accountant - Unilever Uganda Ltd.

Key tasks

- ☑ Head of Financial Reporting.
- ☑ Overall responsibility for the integrity of information in the ledger.
- ☑ Signatory of all Unilever Bank Accounts.
- ☑ Responsibility for all financial reporting [Quarterly for Unilever global reporting, Annually for statutory accounts for presentation to auditors, monthly for regional accounts].
- ☑ In charge of ensuring Standard Chart of Accounts complies with Unilever Standards.
- ☑ Contact resource on all matters of audit, external audit, URA, and SARBOX Champion
- ☑ Responsibility for management of the fixed asset register, capitalisation of assets and ensuring the Fixed Asset Register ties with the ledger balances.
- ☑ Supervision and direction in the Finance Department.

Major achievements

- ☑ Consistently delivered statutory accounts of highest integrity thus ensuring consistent nqualified audit reports over the years.
- ☑ Designed, advised and implemented systems that have complied with statutory regulations. URA VAT audit 2001-2005 pronounced Unilever VAT Compliant.
- ☑ Designed, advised and implemented internal controls which have ensured compliance with SARBOX Audit requirements.
- ☑ Generated savings and income arising from proper management of cash resources.

14th september 2003 – april 2004: Finance Manager Celtel Uganda [Now Airtel Uganda Ltd].

- ☑ Head of Treasury.
- ☑ Overall in charge of Payables.
- ☑ Cash Planning and Forecasting.
- ☑ Supervision and direction in the Finance Department.

Major achievements

- ✓ Streamlined policies and created a working document on segregation of duties and authorisation limits.

September 2001 – 14th september 2003: Financial Accountant - Unilever Uganda Ltd.

Key tasks

- ☑ Head of Financial Reporting.
- ☑ Overall responsibility for the integrity of information in the ledger.
- ☑ Signatory of all Unilever Bank Accounts.
- ☑ Responsibility for all financial reporting [Quarterly for Unilever global reporting, Annually for statutory accounts for presentation to auditors, monthly for regional accounts].
- ☑ In charge of ensuring Standard Chart of Accounts complies with Unilever Standards.
- ☑ Contact resource on all matters of audit, external audit, URA, and SARBOX Champion
- ☑ Responsibility for management of the fixed asset register, capitalisation of assets and ensuring the Fixed Asset Register ties with the ledger balances.
- ☑ Supervision and direction in the Finance Department.

Major achievements

- ☑ Consistently delivered statutory accounts of highest integrity thus ensuring consistent unqualified audit reports over the years.
- ☑ Designed, advised and implemented systems that have complied with statutory regulations. URA VAT audit 2001-2005 pronounced Unilever VAT Compliant.
- ☑ Designed, advised and implemented internal controls which have ensured compliance with SARBOX Audit requirements.
- ☑ Generated savings and income arising from proper management of cash resources.

OTHER ENGAGEMENTS

2003 – To Date : Partner Markhouse Partners Certified Public Accountants.

- ☑ Co-founded an Auditing Firm in 2003 “Markhouse Partners Certified Public Accountants” (however I was able to fully serve on a full time basis from 2015) which firm has grown to among the top twenty firms in the country and has since attracted one other Partners.
- ☑ Lead Partner in audit in some donor funded projects, and have since participated in several audit assignments. These assignments included audit of ministry of health projects, local government disbursements, Schools, Non-governmental organisations and delivered value for money audits

Key tasks

- ☑ Management of revenue resources [Sales Income]
- ☑ Monthly Reconciliation of debtor accounts, this included sales, & receipts from debtors
- ☑ Monthly Reconciliations of all cash received in the cash office.
- ☑ Monthly Reconciliations of all banking's.
- ☑ Provided costing information for products.
- ☑ Assisted the Senior Accountant Financial Reporting in preparation of monthly accounts
- ☑ Managed the Fixed Asset Register of the company

Major achievements

- ☑ Excellent management of debtors and stocks of finished goods
- ☑ Excellent management of the Fixed Assets of the company
- ☑ Very good working relations with external and internal customers

1995 – 1996 : Senior Audit Supervisor- Kazibwe, Kenneth & Stephen CPA'S

Key Tasks

- ☑ Review of Audit assignments
- ☑ Designing the firms audit programmes
- ☑ Responsibility for the technical content of the assignments
- ☑ Responsibility for quality control
- ☑ Supervision of Audit Seniors and trainees.

Major achievements

- ☑ Designed Audit programmes which became a reference point for job execution
- ☑ Improved Quality control in audit assignments

COURSES ATTENDED

- ☑ Sun Training – Nairobi, Kenya, Unilever Financial Reporting – Nairobi, Kenya, Unilever Financial Reporting – Nairobi, Kenya, Unilever Financial Reporting – Johannesburg, South Africa, Unilever Financial Reporting – Harare, Zimbabwe, Unilever Financial Reporting – Accra Ghana

SKILLS

Computer Skills: Proficient in Microsoft Word, Excel, PowerPoint, Project, Outlook, Internet

Leadership Skills: Proven organizational, managerial and interpersonal skills. Effective communicator at all levels. Good problem solving and analytical skills. Good team player.

Organisational Skills: Team competencies both at membership and leadership level; Ability to deliver through people; People development; Relationships management; Project management skill/competence set.

Languages: Excellent written and spoken **English**. Indigenous Ugandan languages: Samia, /Luganda/Kiswahili at a level of full understanding.

INTERESTS

- Keen reader and enthusiast.
- Interested in networking, Music and Travel
- Reader of Business publications

REFERENCES:

Twinomujuni Michael

Financial Managements Specialist
Ministry of Local Government
Finance Management Office
Ministry of Finance
Kampala Uganda.
Telephone 075-2-459106

Rebecca Amoding

HR Manager
Unilever Uganda Ltd
BOX 3515
KAMPALA UGANDA
Telephone: 0758988422

Mary Ogembo

Financial Controller (Formely)

Unilever East Africa

P.O. Box 30062-00100 GPO, Mobile 254 070 1485623

NAIROBI KENYA

Peter Muchiri (Formely)
Country Director
Unilever Uganda Ltd
Telephone 0750662742