



For an Open Mind

UNIVERSAL TECHNOLOGY AND MANAGEMENT UNIVERSITY

**UTAMU**

**UTAMU GUIDELINES ON THE STUDENT  
RECOMMENDATION DISCOUNT OFFER,  
2026.**

## 1. Introduction

The Uganda Technology and Management University (UTAMU) has introduced a special incentive for both **continuing and newly admitted students** who recommend new students to join the University. This initiative aims to encourage students to participate actively in UTAMU's student recruitment efforts.

## 2. The Offer

- For every **new student** that a student **recommends** to join UTAMU and who **successfully registers**, the recommender will receive a one-off discount of **UGX 100,000** on the UTAMU fees.
- The offer applies to **both continuing and new students**.

## 3. Eligibility Criteria

- i. The recommended applicant must:
  - Be a **new student** who has **never studied at UTAMU** before.
  - **Successfully register** for a diploma or degree programme at UTAMU.
- ii. The offer **does not apply** to:
  - Applicants for the diploma and/ or degree programmes whose fees shall have been discounted by more than 50% for that particular semester. The list of such programmes shall always be included in the notice to students every semester.
  - Applicants for **Certificate** programmes.
  - Applicants for **Short courses**.
  - **Former UTAMU students or alumni** returning for another diploma or degree programme.

## 4. The recommender

- i. Any student who is currently registered on any UTAMU programme including certificates, diplomas and degrees.
- ii. There is no limit on number of students recommended
- iii. The earned discounted shall not be transferable to another student
- iv. The earned discounted can be used by the same student on more than one programme if it exceeds the due fees on the programme the student is registered on.

## 5. How the Discount Works

- For **each** successfully registered student a student recommends, he/she earns **UGX 100,000** as a one-off discount on UTAMU fees.
- Example:  
If a student recommends **10 students** who all register, he/she will receive a total **UGX 1,000,000** one-off discount on fees.

## 6. Steps to Qualify for the Discount

- i. **The recommender should ensure** that the recommended students to fill in the **full name and registration number of the recommender** in the **“Recommender’s Section”** on the **UTAMU application form**.
- ii. The recommended student must **complete the registration** and to be a registered student.
- iii. The discount of Ugx 100,000 shall be **off-set from the recommender’s student account** fees account after the recommended student has successfully registered.

## 7. Key Notes

- The discount is **non-transferable** and **can only be off-set from UTAMU fees**.
- There is **no limit** to the number of students one can recommend.
- The more students one recommends, the higher your discount!

## 8. Contact for Inquiries

For clarification or assistance, students may contact the **Admissions Office** or **Academic Registrar’s Office** for guidance on how to properly complete the recommendation section.

## 9. Review

These guidelines shall be reviewed every five (5) years or earlier as may be required by the University Council on the recommendation of the University Senate or relevant regulatory bodies.

Signed on this 27th day of March 2026

By:

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**Chairperson, University Council**

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**Vice Chancellor**