



For an Open Mind

UNIVERSAL TECHNOLOGY AND MANAGEMENT UNIVERSITY

UTAMU

**LAW SCHOOL SOCIETY OF
UNIVERSAL TECHNOLOGY AND MANAGEMENT
UNIVERSITY (UTAMU)
CONSTITUTION**

2026

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PREAMBLE

We, the law students of Universal Technology and Management University (UTAMU), recognizing the need for a unified voice to champion our academic, professional, and welfare interests, and inspired by the ideals of justice, integrity, leadership, and service, do hereby establish this Constitution to guide the affairs of the Law School Society.

Mindful of our duty to uphold the rule of law, promote academic excellence, and cultivate ethical leadership among ourselves and within the broader legal fraternity, we commit to working together in the spirit of mutual respect, inclusivity, and intellectual growth.

This Constitution shall be the supreme governing document of the UTAMU Law School Society and shall bind all members and its leadership in the fulfillment of our shared aspirations.

ARTICLE 1: NAME

The official name of the organization shall be the **Law School Society of Universal Technology and Management University**, hereinafter referred to as the **UTAMU Law School Society (ULSS)** or simply **the Society**.

ARTICLE 2: AIMS AND OBJECTIVES

The UTAMU Law School Society (ULSS) shall exist to advance the collective interests of its members and to complement the academic and professional mandate of the School of Law. Specifically, the objectives of the Society shall be to:

1. Promote academic excellence, legal research, and analytical rigor among students of law at Universal Technology and Management University.
2. Serve as the official representative body of law students in academic, administrative, and professional matters within and outside the University.
3. Organize and support co-curricular and extracurricular activities such as moot court competitions, legal aid clinics, public dialogues, policy debates, and legal symposia that contribute to the development of legal skills and civic responsibility.
4. Foster ethical leadership, personal integrity, and professional conduct consistent with the values of the legal profession and the rule of law.
5. Facilitate constructive engagement and networking between law students, the legal fraternity, alumni, civil society, and relevant institutions in Universal and beyond.
6. Advocate for the rights, welfare, and academic needs of law students and work collaboratively with university authorities to ensure a conducive learning environment.
7. Promote legal awareness, access to justice, and community-based legal education through outreach initiatives and partnerships.
8. Cultivate a spirit of inclusiveness, diversity, and mutual respect among members, and uphold the principles of equality and non-discrimination in all Society affairs.

ARTICLE 3: MEMBERSHIP

3.1 Eligibility

Membership in the UTAMU Law School Society shall be open to all students duly registered in the School of Law at Universal Technology and Management University, regardless of year of study, gender, religion, or background.

3.2 Categories of Membership

The Society shall recognize the following categories of membership:

(a) Ordinary Members. All registered undergraduate law students at UTAMU shall be considered Ordinary Members upon enrollment and shall be entitled to full membership rights, including the right to vote and be voted for.

(b) Associate Members. This category shall include UTAMU law alumni, postgraduate law students, and staff of the School of Law who may wish to participate in Society activities. Associate Members shall enjoy the privileges of participation but shall not have voting rights or eligibility to hold office.

(c) Honorary Members. Honorary membership may be conferred upon distinguished individuals, legal practitioners, or contributors to the Society's development, upon recommendation by the Executive Committee and approval of the General Assembly. Honorary Members shall hold no voting rights or administrative roles.

3.3 Rights and Privileges of Ordinary Members

Every Ordinary Member shall have the right to:

1. Vote in general elections of the Society and participate in decision-making processes.
2. Contest for and hold any elective or appointed position within the Society.
3. Attend and participate in General Meetings, academic events, and all Society-organized activities.
4. Petition the Executive Committee on any matter affecting the welfare of law students.

5. Access academic, career, and welfare support facilitated by the Society.

3.4 Duties and Obligations

All members shall be obligated to:

1. Uphold the Constitution, values, and objectives of the Society.
2. Participate actively in the activities and programs of the Society.
3. Conduct themselves with integrity, respect, and professionalism in all Society engagements.
4. Pay any approved dues, subscriptions, or contributions as determined by the General Assembly.

3.5 Termination of Membership

Membership may be terminated under the following circumstances:

1. Upon graduation, withdrawal, or discontinuation from the School of Law (Ordinary Membership lapses).
2. By voluntary resignation submitted in writing to the General Secretary.
3. Through disciplinary action by the General Assembly for conduct deemed grossly unethical or injurious to the Society, after fair hearing.

ARTICLE FOUR: GOVERNANCE STRUCTURE

4.1 Organs of the Society

The governance and administration of the UTAMU Law School Society shall be exercised through the following organs:

1. **The General Assembly**
2. **The Executive Committee**
3. **Standing and Ad hoc Committees (as may be established)**

4.2 The General Assembly

- a) The General Assembly shall be the supreme decision-making body of the Society and shall consist of all Ordinary Members.
- b) It shall convene at least once per academic semester and may hold extraordinary meetings as necessary.
- c) Its powers shall include:
 - i. Approving the annual work plan and budget.
 - ii. Electing office bearers.
 - iii. Receiving and deliberating on reports from the Executive.
 - iv. Amending the Constitution.
 - v. Dissolving the Executive Committee where necessary.
 - vi. Oversight over all Society affairs.

4.3 The Executive Committee

The Executive Committee shall be the administrative and policy-implementation organ of the Society. It shall comprise the following elected office bearers:

1. **President**

2. **Vice President**
3. **General Secretary**
4. **Treasurer**
5. **Academic Affairs Secretary**
6. **Public Relations Officer (PRO)**
7. **Welfare and Gender Affairs Officer**
8. **Moot Court and Legal Aid Coordinator**

4.4 Functions of the Executive Committee

The Executive Committee shall:

1. Implement the resolutions of the General Assembly.
2. Manage the day-to-day affairs and programs of the Society.
3. Represent the Society in engagements with internal and external stakeholders.
4. Prepare annual reports, budgets, and policy proposals for approval by the General Assembly.
5. Mobilize resources for the benefit of members.
6. Convene meetings and ensure inclusive participation of members.
7. Uphold and promote the Constitution, values, and objectives of the Society.
8. Handle matters of discipline, in accordance with this Constitution.

4.5 Eligibility and Term of Office

1. Only Ordinary Members in good standing shall be eligible to contest for elective positions.
2. Office bearers shall serve a one-year term, renewable once through re-election.
3. No member shall concurrently hold more than one Executive position.

ARTICLE FIVE: FUNCTIONS OF OFFICE BEARERS

The following shall be the functions and responsibilities of each elected officer of the UTAMU Law School Society:

5.1 President

The President shall be the chief executive officer and official spokesperson of the Society and shall:

1. Provide strategic leadership and overall supervision of the Executive Committee.
2. Preside over meetings of the Executive Committee and the General Assembly.
3. Represent the Society in all official functions, forums, and engagements within and outside the University.
4. Ensure that all resolutions of the General Assembly and Executive Committee are effectively implemented.
5. Provide guidance and coordination to all Society programs and activities.
6. Promote unity, discipline, and professionalism among members and office bearers.
7. Approve official communications and ensure transparency and accountability in Society operations.
8. Exercise any other functions as may be delegated by the General Assembly or necessitated by office.

5.2 Vice President

The Vice President shall deputize the President and shall:

1. Perform all duties of the President in their absence, resignation, or incapacity.
2. Coordinate the work of committees and ensure interdepartmental collaboration within the Society.

3. Monitor the performance of other Executive members and report to the President.
4. Take lead in capacity-building activities and internal leadership development.
5. Support and advise the President on key matters affecting the Society.

5.3 General Secretary

The General Secretary shall be the chief record-keeper and administrator of the Society and shall:

1. Keep accurate minutes and records of all meetings of the Society.
2. Issue official notices, circulars, and correspondences on behalf of the Society.
3. Maintain a proper register of members and coordinate registration and documentation.
4. Prepare and present activity reports at General Assembly and Executive Committee meetings.
5. Handle day-to-day administrative work in collaboration with the President.
6. Maintain custody of the Society's official documents, including the Constitution.

5.4 Treasurer

The Treasurer shall be the chief custodian of the Society's finances and shall:

1. Manage all financial transactions of the Society in a transparent and accountable manner.
2. Prepare and present financial reports and statements to the Executive and General Assembly.
3. Maintain updated financial records and submit them for audit annually.
4. Draft the Society's annual budget and supervise its implementation upon approval.
5. Collect membership dues, donations, and other revenues in line with financial policy.
6. Ensure secure custody and proper utilization of Society funds and assets.

5.5 Academic Affairs Secretary

The Academic Affairs Secretary shall be responsible for promoting academic excellence and shall:

1. Organize academic programs such as tutorials, legal research forums, and guest lectures.
2. Liaise with the School of Law administration on academic concerns raised by students.
3. Support students in accessing academic resources and mentorship opportunities.
4. Coordinate moot court preparations, legal writing workshops, and scholarly publications.
5. Identify and communicate academic opportunities such as internships, scholarships, and legal fellowships.

5.6 Public Relations Officer (PRO)

The PRO shall manage the image, publicity, and communications of the Society and shall:

1. Develop and implement the Society's communications strategy.
2. Coordinate the production and dissemination of newsletters, event posters, and official statements.
3. Manage the Society's online platforms, including social media and the website.
4. Serve as the media liaison for the Society.
5. Promote the Society's programs, campaigns, and successes to the wider UTAMU and legal community.

5.7 Welfare and Gender Affairs Officer

The Welfare and Gender Affairs Officer shall ensure the well-being and inclusiveness of all members and shall:

1. Address student welfare concerns and liaise with relevant university departments.
2. Promote gender equality, non-discrimination, and inclusivity in all Society affairs.
3. Provide a confidential and supportive channel for reporting and resolving welfare-related issues.
4. Organize wellness, mentorship, and psychosocial support activities.
5. Coordinate with external partners and welfare bodies to provide support services where necessary.

5.8 Moot Court and Legal Aid Coordinator

The Moot Court and Legal Aid Coordinator shall foster practical legal engagement and shall:

1. Organize and supervise moot court competitions and mock trials.
2. Coordinate internal moot training and prepare students for external competitions.
3. Establish and manage student legal aid initiatives and outreach programs.
4. Promote legal research, drafting, and oral advocacy skills among members.
5. Liaise with legal institutions, NGOs, and practicing lawyers to provide students with practical exposure.

ARTICLE SIX: ELECTIONS

6.1 General Principles

1. Elections of the UTAMU Law School Society shall be conducted in a free, fair, inclusive, and democratic manner.
2. Only **Ordinary Members** in good standing shall be eligible to vote or contest for office.
3. Elections shall be held **annually**, preferably in the **second semester**, and not less than one month before the expiration of the term of the outgoing Executive Committee.
4. All elected officers shall serve for **one academic year**, renewable once through re-election.

6.2 The Inaugural Executive Committee

1. In recognition of the pioneering nature of this Constitution, the first Executive Committee of the UTAMU Law School Society shall be **appointed through a transitional and consultative process** involving:
 - a) Voluntary nominations from interested and eligible students.
 - b) Vetting by a transitional committee composed of at least **three (3)** law faculty members and **two (2)** student representatives.
 - c) Approval by a **simple majority** of law students present at a duly convened inaugural general meeting.
2. The inaugural Executive Committee shall serve a **non-renewable term of one year**, during which they shall:

- a) Operationalize the Constitution and internal structures of the Society.
- b) Establish foundational policies, procedures, and partnerships.
- c) Organize and oversee the **first official elections** in accordance with this Constitution.

6.3 The Electoral Commission

1. For regular elections, an **Independent Electoral Commission** shall be appointed by the Executive Committee, subject to General Assembly approval, at least **four (4) weeks** before election day.
2. It shall comprise **three to five impartial members**, none of whom shall be candidates.
3. The Commission shall:
 - a) Publish the election calendar.
 - b) Vet and announce nominated candidates.
 - c) Conduct candidate presentations and debates.
 - d) Organize secure and credible voting processes.
 - e) Declare results and resolve disputes fairly.

6.4 Eligibility for Candidature

A candidate for Executive office must:

1. Be a registered Ordinary Member of the Society.
2. Have completed at least **one full academic semester** at UTAMU School of Law.
3. Demonstrate integrity, commitment, and active engagement in Society or faculty activities.
4. Have no pending disciplinary cases.

6.5 Nomination and Campaigns

1. The Electoral Commission shall invite nominations through official notice and provide standard nomination forms.
2. Nominees must be endorsed by at least **10 Ordinary Members**.

3. Campaigns shall begin only upon clearance and publication by the Commission.
4. Use of abusive, sectarian, or discriminatory language during campaigns is strictly prohibited.

6.6 Voting and Results

1. Voting shall be by **secret ballot**, unless otherwise agreed upon by two-thirds of the General Assembly.
2. Each Ordinary Member shall vote once per position.
3. Winners shall be declared by **simple majority**. In the event of a tie, a runoff shall be conducted within **48 hours**.
4. All results must be declared within **24 hours** of the close of voting.

6.7 Handover and Induction

1. The outgoing Executive shall prepare a **handover report**, inventory of assets, and financial statements to be submitted to the incoming team within **two weeks** of elections.
2. A formal **swearing-in and induction** session shall be held to orient new leaders.

6.8 Contingency Provisions

In the event that:

1. **Elections cannot be held** due to unavoidable circumstances (e.g., university closures, public health emergencies, natural disasters), the current Executive may continue in a **caretaker capacity** for a period not exceeding **three (3) months**, subject to General Assembly approval.
2. **Vacancies** arise mid-term due to resignation, removal, or incapacity, the Executive Committee shall appoint an acting officer from among themselves or a qualified Ordinary Member, subject to General Assembly ratification.
3. The entire Executive Committee is incapacitated or dissolved, an **emergency ad hoc Committee** comprising faculty representatives and Ordinary Members shall organize interim leadership and elections within **30 days**.

ARTICLE 7: MEETINGS

7.1 The UTAMU Law School Society shall convene the following types of meetings:

1. **General Assembly Meetings:** The supreme decision-making body of the Society, comprising all Ordinary Members.
2. **Executive Committee Meetings:** Meetings involving only the elected Executive members responsible for day-to-day management.
3. **Emergency or Special Meetings:** Convened as necessary to address urgent matters outside the schedule of regular meetings.

7.2 Frequency and Notice

1. **General Assembly Meetings:** Shall be held at least **once every academic semester**. The President or at least one-third (1/3) of Ordinary Members may call for an extraordinary General Assembly meeting when necessary. Notice of such meetings shall be given at least **seven (7) working days** in advance, specifying the date, venue, and agenda.
2. **Executive Committee Meetings:** Shall be held at least **once every month** to oversee the Society's operations and implement General Assembly resolutions. A quorum shall be met with at least **two-thirds (2/3)** of the Executive members present.
3. **Emergency Meetings:** May be convened by the President or upon written request by at least one-third (1/3) of Executive members or Ordinary Members, depending on the nature of the issue. Notice shall be given at least **forty-eight (48) hours** in advance.

7.3 Quorum

1. **General Assembly:** A quorum shall consist of at least **one-third (1/3)** of the Ordinary Members. If a quorum is not met, the meeting shall be adjourned and reconvened after seven (7) days, where those present shall constitute a quorum.
2. **Executive Committee:** A quorum shall be two-thirds (2/3) of the Executive members.

7.4 Decision Making

Decisions in meetings shall be made by a **simple majority vote** of members present unless otherwise stipulated in this Constitution. In the event of a tie, the Chairperson shall have a casting vote.

7.5 Minutes and Records

1. Minutes of all meetings shall be accurately recorded by the General Secretary or a designated officer.
2. Minutes must be circulated to all members within **five (5) working days** following the meeting.
3. All minutes and records shall be maintained in the Society's archives and be accessible to members upon request.

ARTICLE EIGHT: FINANCES

8.1 Financial Management

The financial affairs of the UTAMU Law School Society shall be managed with the highest standards of transparency, accountability, and prudence to safeguard the Society's resources and ensure their effective utilization in furtherance of its objectives.

8.2 Sources of Funds

The Society shall derive its finances from the following sources:

1. **Membership Fees and Subscriptions:** Levied on Ordinary Members as determined and approved by the General Assembly.
2. **Fundraising Activities:** Including but not limited to events, sponsorships, donations, and partnerships.
3. **Grants and Contributions:** Received from individuals, institutions, organizations, or development partners.
4. **Any Other Legitimate Sources:** Consistent with the Society's objectives and approved by the General Assembly.

8.3 Financial Responsibilities

1. The **Treasurer** shall be the chief custodian of the Society's funds and shall oversee all financial transactions in accordance with established policies.
2. All expenditures must be authorized by the Executive Committee and supported by appropriate documentation.

3. The Treasurer shall maintain accurate and up-to-date financial records, including receipts, payments, bank statements, and ledgers.
4. The Society's bank account(s) shall require **signatures of the Treasurer and the President** for withdrawals or payments.

8.4 Budgeting and Reporting

1. The Executive Committee shall prepare an annual budget outlining expected income and planned expenditures. This budget shall be presented to and approved by the General Assembly prior to the start of each financial year.
2. The Treasurer shall submit **quarterly financial reports** to the Executive Committee and General Assembly detailing income, expenditures, and current financial status.
3. An **annual audited financial report** shall be prepared by an external auditor or an appointed audit committee and presented to the General Assembly for approval.

8.5 Accountability and Transparency

1. The Society shall ensure full transparency in its financial dealings and make financial reports available to members upon request.
2. Any member shall have the right to query and seek clarifications on financial matters through the proper channels.
3. Mismanagement, embezzlement, or misuse of Society funds shall constitute gross misconduct and be subject to disciplinary action under the Society's disciplinary procedures.

8.6 Financial Year

The financial year of the Society shall align with the University's academic calendar, commencing on the first day of the academic year and ending on the last day of the academic year.

ARTICLE 9: DISCIPLINE AND IMPEACHMENT

9.1 General Principles

The UTAMU Law School Society is committed to maintaining a culture of integrity, respect, accountability, and professionalism among its members. All members are expected to uphold the Society's values and adhere to its Constitution. Any behavior or action that undermines these principles may attract disciplinary measures.

9.2 Grounds for Disciplinary Action

A member, including an office bearer, may be subject to disciplinary action on grounds including, but not limited to:

1. Breach of this Constitution or Society policies.
2. Misconduct, including acts of dishonesty, fraud, or embezzlement.
3. Gross negligence or failure to perform assigned duties.
4. Conduct that brings the Society or the University into disrepute.
5. Violation of university regulations applicable to students.
6. Abuse of office or misuse of Society resources.
7. Any form of discrimination, harassment, or behavior contrary to the principles of inclusivity and respect.

9.3 Disciplinary Procedure

1. **Initiation:** A disciplinary process shall be initiated upon receipt of a written complaint signed by at least three Ordinary Members or by the Executive Committee.

2. **Notice:** The member against whom the complaint is made shall be given written notice detailing the allegations and be provided with an opportunity to respond.
3. **Investigation:** A Disciplinary Committee, appointed by the General Assembly and consisting of impartial members not involved in the complaint, shall investigate the matter thoroughly and objectively.
4. **Hearing:** The member shall be entitled to a fair hearing where they may present evidence and call witnesses in their defense.
5. **Decision:** The Disciplinary Committee shall make findings and recommend appropriate sanctions, which may include warning, suspension of membership privileges, removal from office, or expulsion from the Society.
6. **Appeals:** The member has the right to appeal the decision within fourteen (14) days to a Appeals Committee constituted by the General Assembly, whose decision shall be final.

9.4 Impeachment of Executive Members

1. Any Executive Committee member may be impeached for misconduct, incompetence, or violation of this Constitution.
2. Impeachment proceedings shall be initiated by a petition signed by at least one-third (1/3) of the Ordinary Members or two-thirds (2/3) of the Executive Committee.
3. Upon verification of the petition, a Special General Assembly meeting shall be convened to consider the impeachment.
4. A two-thirds (2/3) majority vote of the members present at the meeting shall be required to remove the officer from office.
5. If impeached, the vacant position shall be filled as provided in **Article Six: Elections**, or by appointment pending a by-election.

ARTICLE 10: AMENDMENTS

10.1 Proposal of Amendments

1. Amendments to this Constitution may be proposed by:
 - a) At least **one-third (1/3)** of the Ordinary Members of the Society, or

b) The Executive Committee.

2. Proposed amendments must be submitted in writing to the General Secretary, who shall circulate them to all members at least **fourteen (14) days** prior to the meeting at which they will be considered.

10.2 Consideration and Approval

1. Amendments shall be considered at a **General Assembly meeting** convened specifically for this purpose or at a regular meeting with prior notice.
2. A quorum for amendment deliberations shall be at least **one-half (1/2)** of the Ordinary Members.
3. An amendment shall be adopted only upon receiving at least a **two-thirds (2/3)** majority vote of the members present and voting.

10.3 Notification and Implementation

1. Upon approval, the amended Constitution shall be communicated to all members within **seven (7) days**.
2. The Executive Committee shall ensure the proper implementation and enforcement of the amended provisions.
3. No amendment shall have retrospective effect unless explicitly stated.

ARTICLE 11: DISSOLUTION

11.1 Circumstances for Dissolution

The UTAMU Law School Society may be dissolved under any of the following conditions:

1. By a resolution passed at a General Assembly meeting convened specifically for this purpose, with at least **two-thirds (2/3)** of the Ordinary Members present and voting in favor of dissolution.
2. If the University authorities withdraw recognition of the Society.
3. In any other circumstance as prescribed by the laws of Universal or the University regulations.

11.2 Procedure for Dissolution

1. A written notice proposing dissolution shall be submitted to the General Secretary and circulated to all members at least **thirty (30) days** prior to the meeting at which the proposal will be discussed.
2. The General Assembly meeting to consider dissolution shall have a quorum of at least **one-half (1/2)** of Ordinary Members.
3. Upon approval of dissolution, the Executive Committee shall oversee the winding-up process.

11.3 Disposal of Assets

Upon dissolution, any assets and funds remaining after the payment of all liabilities shall be transferred to:

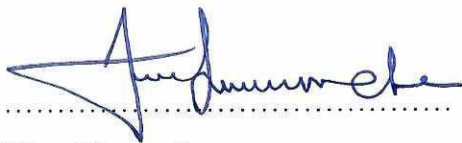
- The Faculty of Law at Universal Technology and Management University, or
- Any other charitable or educational institution approved by the General Assembly and consistent with the Society's objectives.

11.4 Final Reporting

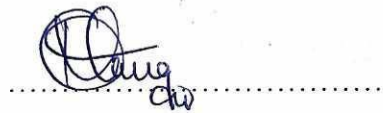
The Executive Committee shall prepare a final report on the dissolution process, including an account of the disposal of assets, and shall present this report to the General Assembly and University authorities.

Signed on this.....10th.....day of.....February.....2026

By:



Vice Chancellor



University Secretary