



---

**VIVA VOCE EXAMINATION RUBRIC - TO BE FILLED IN BY EACH PANELIST**

---

**Name of Candidate:** .....

**Reg. No.**.....

**Date of Examination:** .....

**Degree to be awarded:** ..... **Title of**

**Dissertation:**

.....  
.....

*Dissertation format: tick as appropriate*

a)	Monograph	
b)	Chapters as standalone papers	
c)	A compilation of papers either already published or accepted for publication.	
d)	Chapters only	



For an Open Mind

UNIVERSAL TECHNOLOGY AND MANAGEMENT UNIVERSITY  
**UTAMU**

### Grading of presentation

Criteria	Marks	
	Out of	Score
General organisation – everything in place.	05	
Quality of PowerPoint (or any other) presentation (5 marks each): <ul style="list-style-type: none"><li>• Font/ size type;</li><li>• Points only – not copy and past</li><li>• Visual Aids;</li><li>• Illustrations;</li><li>• Grammar and spelling</li><li>• Colours;</li><li>• No unnecessary transitions.</li></ul>	35	
Is the presentation related to the dissertation/ thesis?	05	
Subject content: <ul style="list-style-type: none"><li>• Quality – what is in or out/ depth;</li><li>• Quantity – coverage of the subject/ breadth;</li><li>• Accuracy of information in terms of subject matter</li></ul>	15	
Command of the subject: <ul style="list-style-type: none"><li>• Response to questions;</li><li>• Conceptual understanding.</li></ul>	10	
Mannerism, interest generated: <ul style="list-style-type: none"><li>• Engaging – eye contact/ Speaks to the whole audience;</li><li>• Audible;</li><li>• Transitioning between subtopics/ slides</li></ul>	15	
Ending: Wrap-up/ Summary/ Conclusion	10	
Time management (PhD, 45minutes; Masters, 15 minutes)	5	
<b>Overall</b>	<b>100</b>	

-----  
Name of Panellist/ Examiner

-----  
Signature

Date: